

# IPI Registration Form

## PRE-REGISTRATION

**Pre-registration with full payment in advance is required for all IPI classes and programs.** Enrollment is limited. Register Early.

## CANCELLATION

IPI reserves the right to cancel any class, seminar, forum, or workshop with fewer than five participants. Registration and childcare fees are if IPI cancel.

## REFUNDS

### 6-10 Session Classes

If you cancel your registration at least 48 hours before the first class, you will receive a refund minus an administrative fee of \$15 per person per course. If you withdraw after that but before the second class, we will refund 75% of the tuition. There will be no refunds after the second class.

### 1-4 Session Workshops or Seminars:

If you cancel your registration at least 48 hours in advance of the event, you will receive a refund minus a \$10 per person administrative fee for 2-4 session events and a \$5 per person fee for 1 session event. No other refunds issued.

## ABSENCES

Within each course, the material taught builds on prior class meetings, so attendance is important. IPI encourages parents to register for a course only if they are able to attend at least one of the first two class meetings. In the Core Nurturing Classes, parents can make-up two classes during the next scheduled course session only. Notify IPI at 219-714-2772 to elect this option. Shorter classes have no make up allowances.

## SCHOLARSHIPS AND PAYMENT PLANS

Call IPI for information and special arrangements.



Date: \_\_\_\_\_

Name(s) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone (h) \_\_\_\_\_

(w or c) \_\_\_\_\_

Email \_\_\_\_\_

IPI Member:  Yes  No

## COURSE/WORKSHOP

# \_\_\_\_\_ Title \_\_\_\_\_ \$ \_\_\_\_\_

# \_\_\_\_\_ Title \_\_\_\_\_ \$ \_\_\_\_\_

# \_\_\_\_\_ Title \_\_\_\_\_ \$ \_\_\_\_\_

## PAYMENT ENCLOSED

Class, Seminar, Workshop, Other \$ \_\_\_\_\_

Cost of Text \$ \_\_\_\_\_

Childcare \$ \_\_\_\_\_

For: Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Membership  New  Renewing \$ \_\_\_\_\_

Tax Deductible Donation \$ \_\_\_\_\_

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

**Check:** Payable to Indiana Parenting Institute

**Charge:** Discover/MasterCard/Visa Expire \_\_\_\_/\_\_\_\_

Account # \_\_\_\_\_

Signature \_\_\_\_\_

## MAIL, FAX OR CALL

Indiana Parenting Institute

P. O. Box 14226

Merrillville, IN 46410

Tel: 219-714-2772

[ipi@indianaparentinginstitute.com](mailto:ipi@indianaparentinginstitute.com)

[www.indianaparentinginstitute.com](http://www.indianaparentinginstitute.com)

## Office Use Only

Date \_\_\_\_\_

Rec \_\_\_\_\_

Reg \_\_\_\_\_

Acct \_\_\_\_\_

Conf \_\_\_\_\_

## Paid by

Chk  Cash

Chrg  Cr

Agcy  Plan

*IPI is a local nonprofit established in 2007, offers parenting education solutions for today's parents.*